Ostfalia
University of
Applied Sciences

Ostfalia University of Applied Sciences
Braunschweig/Wolfenbüttel
Salzdahlumer Straße 46/48
38302 Wolfenbüttel Germany

APPLICATION FOR ADMISSION

Center for Scientific Interdisciplinary Risk and Sustainability Management (ZWIRN)

Further studying degree programme (fee required)

Sustainability and Risk Management (M.Sc.)

Fall / Spring semester 20 ..... / .....

1. PERSONAL DETAILS

Confirmation of receipt will be sent to the e-mail address given only on request !

☐ Please send confirmation of receipt to the e-mail address stated below.

Surname (maiden name if applicable):	First Name:
Date/place of birth:	
Place of residence (City and postal code, district/state):	
Street:	Tel.:
Nationality:	Marital status:
E-mail address:	Work ☎/ Mobile ☎:

D O **NOT** C O M P L E T E   T H I S   S E C T I O N
For internal use only

Photo	CV	Birth certificate	Degree certificate	Degree overview

2. <u>VERIFICATION OF FULFILMENT OF CONDITIONS FOR ADMISSION</u>

General education schools attended (in order of attendance):
(for example: primary school, secondary school, vocational college, technical college)

Type of school: e.g. primary school	Place: Name of school (if applicable)	Attended from/till:	Type and date of final qualification:

Verification of completed degree course (universities and colleges attended):

Type of university:	Place:	Attended from/till:	Degree course: (No. Credits)	Qualifications attained and grades:

Total number of semesters enrolled to date: _____

Verification of suitable professional experience in full or part time employment ideally for one year or more, or equivalent activities:

Type:	Company and place:	Employed from/till:

The following documents have to be submitted with this application for admission:

1. Passport size photograph

2. Curriculum vitae (please use the template from our website)

3. Copy of passport / Birth certificate (not certified)

4. *Copy of verification of attendance in degree course

   - Degree certificate

   - Degree final report

5. *Copy of verification of suitable professional experience with at least half the regular

   working time at the time of deadline for application process.

6. Proof of adequate command of the English language; for example:

   - Successful completion of a previous programme of study in which English was the

     language of instruction

   - Evidence of proficiency at B2 level or equivalent

   *Officially certified copies have to be provided in case of admission via mail. Official certification of a copy can be performed by any public office that is entitled to issue an official seal, or by a registered notary. Certification is correct if the endorsement is confirmed by an official seal and signed by the certifying person. Each individual page of the copy – e.g. of your university admittance certification – must be certified in this way. If the name of the person to whom it is issued is not printed on every page of the document, the endorsement must include a note of the person to whom it has been issued and of the type of document concerned to ensure that the pages that belong together in each document can be unambiguously identified as such. Missing notes may not be added yourself.

I hereby declare that I have not irreversibly failed any preliminary, intermediate or final examinations in the degree course selected, and that I have not been exmatriculated from any university on account of disciplinary action.

I am aware that I may be excluded from studying in the state of Lower Saxony if the statements I make here prove to be untrue.

I shall notify the university promptly of any change in my home or term-time address.
I acknowledge that no documents submitted either now or later will be returned unless I explicitly request their return within the space of one year, commencing on the day on which this application is completed. Once this period has expired, the university shall be entitled to destroy my documents.

Place and date   Signature of applicant

                                                  Sign to submit and attach
                                                  required documents